

Perspectivas Latinoamericanas,
Guidelines for Contributing Authors

1. *Perspectivas Latinoamericanas* looks forward to publishing original research works on a broad range of Latin American issues, especially in the Human and Social Sciences (History, Anthropology, Education, Economics, Literature, Philosophy, Politics, Archaeology, Linguistics, Ethnohistory, etc.). The term ‘Latin American’ is used here in a broad sense. The publication of articles about other regions is warranted if the subject justifies it.
2. Each issue of the journal comprises three sections:
 - Articles;
 - Reviews; and
 - Presentations. This section contains articles written in Japanese.
3. Manuscripts must be sent to the Center for Latin American Studies by the 1st of July. The publication of the journal is normally scheduled for March of the following year.
4. *Perspectivas Latinoamericanas* is a peer-reviewed journal. Each manuscript is reviewed by two or three experts in the corresponding field of study. The final decision about publication is communicated to authors within four months after the submission deadline.
5. All manuscripts must be written in Spanish, Portuguese or English. Manuscripts written in a language other than the author's native language should be checked by a competent third party prior to submission. Articles must be accompanied by an abstract and a maximum of five keywords. If the article is not written in English, the author must also attach an English rendition of the abstract and keywords. Articles are limited to a maximum of 30 pages, including footnotes, graphs, charts and references. Reviews and presentations should be no longer than 5 pages. To guarantee the highest reproduction quality, illustrations and photographs must be sent separately in high-resolution format.
6. Contributing authors who have not previously published articles in *Perspectivas Latinoamericanas* must also attach a copy of their CV and a list of publications.
7. All manuscripts must be written in a clear coherent manner.
8. All manuscripts must be typed single-spaced on a **A4** page size format with 2.8 x 2.5 cm margins. The mandatory font is **12-point Times New Roman**.
9. **Footnotes** must be typed in **10-point Times New Roman**. Authors must avoid overusing footnotes. There must be few of them and of a rather short length.
10. References must be placed at the end of the article and conform to the following format:

ARRIETA, Graciela Maite
1983 “El sentido Ahuehuetes en la leyenda totonaca”, *Histórica y Cultura* (Barcelona), 11, pp. 8-90.

LÓPEZ, Pedro
1990 *Arqueología de la mentalidad sobre el trabajo: poder y géneros en los países Latinoamericanos y España*, Veracruz: Centro de Estudios Sociológicos de la Universidad Cosmopolitana.
11. All citations should be inserted parenthetically in the text and conform to the author-date format, including page numbers. For example: (Fernández 2004: 524-657)
12. Authors must follow the editing guidelines contained in existing handbooks to style, such as the *MLA Handbook* (for Literature, Language, Philosophy, etc.), the *Latin American Antiquity Guide to Style* (for Archaeology, etc.), the *Ethnohistory Guide to Style* (for History, Anthropology, etc.). In addition, the journal

reserves the right to make minimal modifications to the manuscript to comply with these publishing guidelines.

13. In principle, the author may correct his or her manuscript up to the second proof. Corrections should be limited to minor changes, such as typographical errors, and changes in content are not allowed. If too many corrections remain after the second proofs, publication may be cancelled even if the manuscript was approved in peer review, or, it will be published in subsequent issues after appropriate corrections are made.
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16. The views and opinions expressed in all works published in the journal are the sole responsibility of their authors.
17. Manuscripts (in MS Word format) and other materials such as images and tables (high-resolution picture files or PDFs) can be e-mailed to the Center for Latin American Studies, Nanzan University.
18. Authors will receive 5 copies of the journal and the PDF version of their published work.
19. The present guidelines may be updated without prior notice. Before submitting their manuscripts contributors should check the updated version of these guidelines, which will be posted on the Center's web page.

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Perspectivas Latinoamericanas will not return any works received, nor will keep correspondence about them.

Addition: The present guidelines were enacted on 29 January 2019.

Updated on 1 March 2020

Updated on 20 April 2021

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